



WEDNESDAY 30 OCTOBER 2019, THE VOX AT RESORTS WORLD, THE NEC COMPLEX, BIRMINGHAM

## EVENT BOOKING FORM

You can type your details into this form or print off and complete by hand.

**Awards Dinner Ticket Fee**      **IOG Members Fee (Inc. VAT): £95**      **Non-Members Fee (Inc. VAT): £190**

NUMBER OF TICKETS REQUIRED: \_\_\_\_\_

ATTENDEE NAMES	ATTENDEE NAMES

Tables seat 10, to book additional places contact our office on 01908 312511.

I am a member of the IOG       I am not a member of the IOG

PRIMARY BOOKER NAME: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_ POSITION: \_\_\_\_\_

CORRESPONDENCE/INVOICE ADDRESS: \_\_\_\_\_

POSTCODE: \_\_\_\_\_

EMAIL: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

Dietary requirements      Please provide name(s) and details of requirement: \_\_\_\_\_

Please charge my credit/debit card:

Name on card: \_\_\_\_\_

Card number: \_\_\_\_\_

Expiry date: \_\_\_\_ / \_\_\_\_      Security code: \_\_\_\_\_

**OR** please see enclosed a cheque/postal order (payable to **The Institute of Groundsmanship**).

**OR** please raise an invoice from the attached official order. The IOG will only invoice local authorities, clubs and companies. All fees must be paid in advance of the event.

By completing and submitting this booking form you accept the IOGs Terms and Conditions for this Event as detailed on Page 2. Please email your completed booking form, with your chosen method of payment to awards@iog.org. Alternatively, post to The Institute of Groundsmanship, 28 Stratford Office Village, Walker Avenue, Wolverton Mill East, Milton Keynes, MK12 5TW.

# GENERAL INFORMATION, TERMS AND CONDITIONS



## Key

- P1** NEC Piazza entrances
- P2** NEC Piazza entrances
- The NEC woodland
- South Car Park (S1-S7)
- East Car Park: (E1-E5)
- North Car Park: (N1-N12)
- West Car Park
- Pedestrian routes
- Pedestrian routes subway
- A** VIP parking
- B** Disabled parking
- C** NEC visitor parking/ outdoor exhibition area
- D** West Midlands bus stop
- G1** **G2** **G3** **G4** **G5** Gates
- Taxi rank
- Private hire taxi pick up/drop off
- Car park toilets (Including accessible toilet)
- Airport
- Train
- Box office & Arena entrance
- Shuttle bus to halls
- Resorts World BIRMINGHAM**
- Outlet Shopping
- Genting Hotel & Spa
- Bars and Restaurants
- Cinema
- Genting International Casino
- Vox Conference Venue

### ACCOMMODATION

The IOG has partnered with BCD Meetings & Events – Accommodation Services for special prices linked to SALTEX and the IOG Industry Awards.  
 Email: Sarah@bcdme.com  
 Tel: +44 (0)1332 285590 – quoting SALTEX 2019

### MAPS & DIRECTION

The Vox is located at Resorts World Birmingham and is a stone's throw from the NEC and Birmingham International Airport, both of which are signposted from all motorways and major routes including the M42, M40 & M6.  
 If you are using a sat nav to get to the Vox please enter postcode B40 1PU.

### CAR PARKING

Free parking in a secure area close to Resorts World is available to IOG Awards guests. Please ensure you bring your parking ticket for validation by Vox staff at the event. Specific car park location will be advised one month before the event.

### EVENT BOOKING TERMS AND CONDITIONS

1. By accepting these conditions as part of the event booking process, you are indicating your agreement to enter into a contract with The Institute of Groundsmanship (IOG).
2. The IOG takes your privacy seriously and will only use your personal information to administer your request for Awards tickets. By completing and returning this booking form your consent for the IOG to contact you for these purposes is confirmed. The IOG's full privacy statement can be found on our website [www.iog.org](http://www.iog.org).
3. We reserve the right to reject any booking request we receive.
4. If you are unable to attend you may substitute a delegate to the event upon notification to The IOG at no additional charge.
5. Unless otherwise stated the refund policy for events is as follows:
  - Cancellation more than 6 weeks before the event: full refund
  - 2-4 weeks before the event: 50% of the fee refunded
  - Less than 2 weeks before the event: no refund.
6. Places are limited and are on a first-come, first-served basis.
7. If you (or an attendee booked by you) are an Award finalist in one category or MORE, you will receive ONE place free of charge along with one guest place at £75. Additional places will be charged at the full rate.
8. Events are subject to cancellation or rescheduling at our discretion. If the event is cancelled in its entirety, the IOG will credit any event fees paid by you.
9. If the time, date, venue or content of the event is changed subsequent to your booking, you will be notified and given the option to cancel your booking.
10. We reserve the right to cancel, suspend or vary the operation of our contract with you if events occur which are outside of our reasonable control. We shall not be responsible for any breach of contract, nor for any loss or damage, resulting from such an event.
11. We may change the terms upon which we make events available from time to time without notice to you and any subsequent booking requests you may make will be subject to those changes.
12. We reserve the right to refuse entry or to eject anyone from the event who in the sole discretion of the IOG is deemed to be behaving in a disruptive manner.

e: [awards@iog.org](mailto:awards@iog.org)  
 w: [iog.org/awards](http://iog.org/awards)  
 t: 01908 312 511